

**Call for applications for full-time Researcher positions, funded by PNRR, on 36-month fixed-term contracts.**

**APPLICATION DEADLINE**

**January 4<sup>th</sup>, 2023**

**This document cannot be used for legal purposes, and it is only meant to provide information in English on the call for applications.**

**For anything not specified in this document, one must refer to the call published in this page (D.R. n. 4445/4443/4442 del 07/12/2022)**

### **Selection and public discussion**

Public selections are called, based on qualifications and public discussion, for 53 full-time positions of Researchers on fixed-term contracts for a duration of 36 months, pursuant to art. 24 paragraph 3 letter a) of Law no. 240/2010, funded by the PNRR, Mission 4 “Education and Research” - Component 2 “From Research to Business”.

The requirements for each position are defined in the relevant forms attached to each call.

The University guarantees equal opportunities between men and women in access to employment and treatment at work.

### **Requirements for admission**

The selection is open to Italian or foreign candidates in possession of a PhD or equivalent qualification obtained in Italy or abroad, or, for the Sectors concerned, a Diploma of medical specialisation.

For qualifications obtained abroad, documentation on the equivalence of the qualification, issued by the competent authorities, is required, under penalty of exclusion.

Pending the release of the equivalence determination, you can produce the delivery receipt of the equivalence application.

The application must be submitted to the relevant bodies according to the instructions on the following webpage:

<http://www.cimea.it/it/servizi/procedure-di-riconoscimento-dei-titoli/riconoscimento-non-accademico.aspx>

The equivalence determination must in any case be delivered, under penalty of exclusion, by the date on which the employment contract is signed.

The call will be subject to compliance with the requirements below.

Candidates who, at the time of:

- the request to create the position referred to in this call for applications, or in the subsequent stages
- the proposal for the appointment of the assessment board
- the proposal for the call

have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the Department requesting the call, or with the Rector, the General Director, or a member of the University Board of Directors, may not participate in the call procedure.

The prescribed requirements must be met on the date of the deadline for submitting applications for admission to the selection.

### **Submitting and sending the application online**

The application for admission to the selection procedure, documents and publications considered useful for the evaluation must be submitted exclusively online, by connecting to the following web page: <https://pica.cineca.it/uniba>.

When filling in the application form, you should refer to the selection code for which you are applying, which can be found in the attached sheets.

No other form of submission of the application or documentation is allowed for participation in this procedure.

The application procedure must be completed, under penalty of exclusion, by January 4th, 2023.

The online application necessarily requires the possession of an e-mail address in order to register with the system.

By the deadline for submitting the application, the system allows provisional saving in draft mode. The date of electronic submission of the application is certified by the computer system by means of a receipt, which is automatically sent by e-mail. Once the submission deadline has expired, the system will no longer allow access and submission of the electronic form.

Each application is assigned a numerical identifier which, together with the selection code also shown in the online application, must be specified in any communication relating to the procedure.

Failure to sign the application shall prevent admission to the selection.

The application must indicate the address the candidate elects for the purposes of the selection and an e-mail and/or PEC address to which any communications should be sent.

Participation in the call for entries entails the payment of a contribution of €30.00 to cover general and postal costs, which is non-refundable, given its destination in any eventuality.

The candidate must pay the fee by clicking on the “Paga con Pago PA” button and choose one of the following payment methods:

- Credit/debit card
- Bank account
- Other payment methods (PayPal, Satispay)

The applicant must attach the following documents to the application by uploading them in the appropriate section of the portal:

- CV, dated and signed, of scientific and teaching activity indicating all the qualifications deemed useful for the purposes of the procedure, which must contain, at the bottom, a declaration of authenticity of the data contained
- documentation certifying possession of the requisite for participation
- numbered, dated and signed list of publications considered useful for the selection, in compliance with the maximum number specified in the attached forms
- copy of a valid ID document and tax code

All documents must be attached in accessible PDF format. Each attachment must not exceed a maximum size of 30 MB.

Submission of the application must be finalised and concluded by means of a digital signature or a handwritten signature, in accordance with the procedures indicated in the “Firma e Presenta” section. In the event of access to the IT application via SPID, a signature will not be required when finalising the application.

Applications signed in any manner other than as indicated in the appropriate “Firma e Presenta” section will not be accepted.

Once the application has been submitted and the confirmation e-mail has been received, it will no longer be possible to make changes. However, the applicant may withdraw the application by clicking on the "Ritira" button on the home page (dashboard) and filling in the appropriate form; if the application has not yet expired, it will be possible to submit a new application. For information of a technical/informatics nature, applicants should contact the technical support service exclusively by using the link at the bottom of the page <https://pica.cineca.it/uniba>. In any case, please note that computer assistance for the submission of applications is guaranteed only during office hours.

### **Application for admission of foreign candidates**

Foreign nationals, in addition to what is stated in the previous article and in the documents available in the procedure, must declare in their application:

- that they benefit from civil and political rights in their State of origin, or the reasons for the lack of such a requirement
- that they have an adequate knowledge of the Italian language.

Qualifications that EU citizens wish to submit must be indicated on their curriculum vitae in the same manner as indicated in the section "Submitting and sending the application online".

Non-EU candidates in possession of a valid residence permit may use self-declarations in accordance with the procedures envisaged for European Union citizens, if they are required to prove states, facts and personal qualities that can be certified or attested to by Italian public bodies or if the production of self-declarations is made in application of international conventions between Italy and the declarant's country of origin.

Non-EU candidates not in possession of a regular residence permit must indicate in their CV the qualifications they possess that they intend to submit for assessment by the Commission, by uploading to the PICA platform, in a single file containing also the aforementioned CV, the qualifications, certificates and documents proving what is declared in the CV.

Non-EU citizens must produce, at the request of the Administration, at any time and in any case at the time of any recruitment, titles and certificates issued by the competent authorities of the State of which they are nationals or of non-EU countries, legalised by the competent Italian consular authorities or by an official translator.

### **Methods and deadlines for submitting titles and publications**

Scientific publications deemed useful for evaluation purposes are attached to the application, in the maximum number stipulated in the forms attached to this call.

The files of publications, attached in accessible PDF format, must have a maximum size of 30 MB.

Publications contained in the list attached to the application but not produced or submission of publications not included in the same list will not be considered by the committee.

Only publications and texts accepted for publication according to current standards, as well as monographs, essays included in collected works and articles published in journals in print or digital format are considered evaluable for the purposes of this procedure. Internal notes and departmental reports cannot be evaluated.

Texts or articles accepted for publication, by the call deadline, must be submitted with the publisher's acceptance document.

For works printed in Italy, the authors, title, publisher, date and place of publication or the title, number of the collection or volume, and the year of reference must be shown.

For publications published in Italy prior to September 2, 2006, the obligations must be fulfilled in accordance with the forms provided for in Article 1 of Luogotenential Decree No. 660 of August 31, 1945; as of September 2, 2006, the obligations must be fulfilled in accordance with the forms provided for in Law No. 106 of April 15, 2004, and the relevant regulation issued by Presidential Decree No. 252 of May 3, 2006, by the date of the deadline for the notice of competition.

Fulfilment of these obligations must be certified by appropriate documentation, attesting to the filing, or by a declaration by the candidate, in accordance with Article 47 of Presidential Decree 445/2000,

that he/she has fulfilled the requirements. The aforementioned documentation must be attached to the relevant publication.

Works circulated exclusively by electronic means by the deadline of the call may be evaluated without the need to observe the formalities provided for printed works. For the same works, the candidate must provide an indication of the website or online journal on which the work was published.

For publications published abroad, the date and, if possible, the place of publication or, alternatively, the ISBN code or other equivalent must be given.

Publications may be produced in the language of origin if it is one of the following: Italian, English. If publications are produced in another language, they must be translated into Italian. Translated texts must be submitted in typewritten copies together with the printed text in the original language. This translation is not required if the language(s) used for the publications is/are among the reference language(s) for the academic discipline for which the competition is announced.

Works (or publications) written in collaboration can be considered useful only where it is possible to split and identify the contribution of the individual authors, so that they can be evaluated in favor of the candidate in their part. To this end, the candidate may attach a statement from the other authors and/or his own statement attesting to his own contribution.

All titles that the candidate intends to submit must be possessed on the date of the deadline of the call for applications and must be reported exclusively in the CV submitted in the manner indicated in the section "Submitting and sending the application online".

After the deadline for submitting applications, no additional qualifications or publications will be allowed to be added or acquired.

#### **Exclusion from the selection**

Candidates are conditionally admitted to the selection; therefore, exclusion for lack of requirements, or in the other cases provided for in the call, may be ordered at any time during the procedure by reasoned decision of the Rector.

#### **Establishment of the Evaluation Committee**

The Commission is appointed by decree of the Rector, published on the university website.

From the date of the publication of the decree, the candidates have a maximum of five days to submit any petitions for the recusal of commissioners to the Rector.

Once this deadline has passed, recusal of the Commission is no longer permitted.

#### **Withdrawal of candidacy**

Candidates who wish to renounce their participation in the selection may submit an application for withdrawal, using the form available on the website of the Competitive Procedures Section at <http://reclutamento.ict.uniba.it/modulistica>, accompanied by a photocopy of a valid ID document.

The waiver application may be submitted electronically to the following address:

- certified e-mail: [reclutamento.ricercatori@uniba.it](mailto:reclutamento.ricercatori@uniba.it)

The absence of the candidate on the day of the call for the public discussion of the titles and scientific production shall be considered as waiver of the selection.

#### **Completion of the selection**

The Board, upon establishment:

- predetermines the criteria to be used for the preliminary evaluation of the candidates as well as the criteria to be used for scoring the qualifications and each publication, based on the following parameters:
  - titles: up to a maximum of 40 points
  - publications: up to a maximum of 60 points
- preliminarily ascertains the eligibility of candidates for selection based on the participation requirements set out in the section "Requirements for admission".

The candidates are all admitted to the discussion if the number of candidates is six or less. If the number of candidates exceeds six, the committee evaluates the comparatively most deserving candidates and admits to the public discussion of the titles and scientific production, a number of candidates equal to 15 percent of the number of candidates and in any case not less than six. Admission is made by making reasoned analytical judgments on the qualifications, curriculum and scientific production, including the doctoral thesis, according to criteria and parameters with Decree No. 243 of May 25, 2011 of the Ministry of Education, University and Research.

The list of candidates admitted to the public discussion of the qualifications and scientific production and the related schedule, or the possible postponement of the publication of the aforementioned news, will be announced by publication on the University's website, on the sixth day following the deadline for recusal. On the same date, the minutes of the first meeting of the Examination Committee will be published, which establishes, among other things, the distribution criteria and the relative score to be assigned to the qualifications and publications. This publication will be the only means of legal publicity and will serve as personal notification to all interested candidates, exempting the Administration from sending any other communication.

The public discussion may be held from the third day following the publication of the list of those admitted. Applicants must carry one of the following identification documents: identity card, passport, driver's license, nautical license, gun license, identification cards, provided they have a photograph and stamp or other equivalent marking, issued by a state administration.

Following the public discussion, the Commission assigns a score to the qualifications (including the doctoral degree, or equivalent qualification) and to each of the publications, including the doctoral thesis, that are the subject of the discussion, according to the predefined parameters. According to the total scores awarded and considering the minimum score to be included in the merit list, the Commission shall draw up the merit list and identify the winner.

The formal regularity of the acts shall be established by decree of the Rector within thirty days from the date of delivery of the acts by the Commission. The decree will be published on the University's website.

A three-year fixed-term employment contract is entered into between the University and the winner to carry out research, teaching, supplementary teaching and student service activities.

If, pending the completion of the selection procedure, circumstances precluding recruitment of either a regulatory, organizational or even financial nature arise, this Administration reserves the right not to proceed with the conclusion of the contract.

The contracts are financed with funds from the National Recovery and Resilience Plan (PNRR).

Any clarifications can be requested from the U.O. Procedure concorsuali personale docente e ricercatori: [reclutamento.ricercatori@uniba.it](mailto:reclutamento.ricercatori@uniba.it)