

D.D.G. n. 701

THE GENERAL MANAGER

Public selection, based on qualifications and exams, for the recruitment of n. 2 Technologists, Level I-economic position EP1 fixed-term, with full-time hourly commitment at Biosciences, Biotechnologies and the Environment Department of University of Bari Aldo Moro, within the National Recovery Plan and Resilience, Mission 4 "Education and research" Component 2 Investment 3.1 "Fund for the realization of an integrated system of research and innovation infrastructures" funded by the European Union - NextGenerationEU, for the Project "ELIXIRxNextGenerationIT" (project code R000010 \_ CUP B53C22001800006 ).

(Omissis)

### Art. 1

#### *Competition places*

A public selection is called, based on qualifications and exams, for the recruitment of n. 2 Technologists, level I - economic position EP1 fixed-term for the duration of 24 months, with full-time hourly commitment at Biosciences, Biotechnology and the Environment Department of the University of Bari Aldo Moro, within the of the National Recovery and Resilience Plan, Mission 4 "Education and research" Component 2 Investment 3.1 "Fund for the realization of an integrated system of research and innovation infrastructures" financed by the European Union - NextGenerationEU, for the "ELIXIRxNextGenerationIT" Project (project code R000010 \_ CUP B53C22001800006) \_ for the management of platforms for the production of genomic data.

The project manager is Prof. Graziano Pesole.

The Technologists, within the framework of the directives and coordination of the Project Manager, will have to carry out the following activities:

- management of high-throughput platforms for the production of "omic" data;
- development and application of experimental protocols and automation procedures for (meta)genomics, epigenomics and (meta)transcriptomics analysis.

The contracts will be activated with resources from the endowment of the National Recovery and Resilience Plan (PNRR) therefore, the recruitment to the service will be subject to the granting of loans. In any case, the contracts must be concluded by the project end date or by 30 April 2025, unless extended.

The University guarantees equal opportunities between men and women for access to work and for treatment at work.

### Art. 2

#### *Competition admission requirements*

For admission to the competition, the following requirements must be met:

- 1) Italian citizenship or citizenship of a member state of the European Union. Family members of citizens of Member States of the European Union who are not nationals of a Member State and who hold the right of residence or the right of permanent residence; holders of the EU residence permit for long-term residents, holders of refugee status or subsidiary protection status will also be admitted to the selection;
- 2) age not less than 18 years;

- 3) be in possession of one of the following degree: LM-6 Biology, LM-7 Agricultural Biotechnology, LM-8 Industrial Biotechnology, LM-9 Medical, Veterinary and Pharmaceutical Biotechnology, LM-54 Chemical Sciences, or a degree equivalent to pursuant to the D.l. 09/07/2009;
- 4) six months professional experience in the management of high-throughput platforms for the production of "omics" data, development and application of experimental protocols and automation procedures for (meta)genomics, epigenomics and (meta)transcriptomics analysis;
- 5) physical suitability for employment. The Administration has the right to submit the winners of the competition to a medical check, based on current legislation;
- 6) regular position with regard to military obligations;
- 7) enjoyment of civil and political rights.

Those who have been excluded from the active political electorate and those who have been dismissed or exempt from employment with a public administration for persistent insufficient performance, or have been declared ineligible from a state employment, pursuant to art. 127, paragraph 1, letter d) of the T.U. of civil employees of the State, approved by D.P.R. 10.01.1957 n. 3

Citizens of Member States of the European Union, family Union citizens who are not citizens of a Member State who hold the right of residence or the right of permanent residence, holders of EU long-term residence permit, holders of refugee status or subsidiary protection status must meet the following requirements:

- a) be in possession, with the exception of the ownership of Italian citizenship, of all the other requirements provided for citizens of the Republic;
- b) have adequate knowledge of the Italian language.

The aforementioned requirements must be met on the date of expiry of the deadline for submitting applications for admission to the competition.

Candidates shall be admitted to the selection procedure with reservations. The Administration may order, at any stage of the procedure, even after the tests, with a reasoned provision of the General Manager, the exclusion from this procedure for lack of the prescribed requirements.

### Article 3

#### *Application and submission deadline*

The application form, as well as the useful documents for the competition, must be submitted, under penalty of exclusion, electronically, using the dedicated computer application on the page <https://pica.cineca.it/uniba/23pnrr701/>.

The procedure for filling in and sending the application electronically must be completed no later than the fifteenth day following the publication of the notice on the online Praetorian Register of this University.

The computer application will necessarily require the possession of an e-mail address in order to self-register to the system. The applicant must enter all the data required for the production of the application and attach the documents in electronic PDF format.

The application form must be completed in all its parts, as indicated in the online procedure, and must include a copy of a valid identity document and curriculum vitae.

Once the payment has been made, the applicant must forward the application and check its status, which will change from "draft" to "submitted" mode; the electronic presentation of the application for participation is certified by the computer system by means of a receipt which will be automatically sent by e-mail.

Each application will be assigned an identification number which, together with the competition code indicated in the IT application, must be specified for any subsequent communication. At the end of the deadline for submission, the system will no longer allow access and submission of the electronic

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SEZIONE PROCEDURE CONCORSUALI – U.O. PROCEDURE CONCORSUALI PERSONALE CONTRATTUALIZZATO

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within the PNRR at the Department of Biosciences, Biotechnology and the Environment

form. No other forms of sending applications or documents useful for participation in the procedure are permitted.

In the case of access to the platform via SPID, the procedure will not require a signature; in all other cases, the application must be signed:

- **by digital signature**, using smart cards, USB tokens or remote signatures, which allow the holder to sign generic documents using signature software on a PC or a web portal for Remote Signature made available by the Certification Authority. Whoever has a smart card or a Digital Signature USB token can verify its compatibility with the Digital Signature system integrated into the server system. In the event of a positive outcome, the holder will be able to sign the application directly on the server (e.g. ConFirma);
- **those who do not have compatible digital signature devices and Holders of Remote Digital Signatures** who have access to a portal for signing generic documents, must save the PDF file generated by the system on their PC and, without modifying it in any way, digitally sign it in CAdES format: a file with the.p7m extension will be generated which must be re-uploaded on the system. Any modification made to the file before affixing the Digital Signature will prevent the automatic verification of the correspondence between the content of this document and the original and this will result in the exclusion of the application;
- **if it is impossible to use one of the above options**, the candidate must save the PDF file generated by the system on his PC and, without modifying it in any way, print it and affix the complete handwritten signature on the last page of the printout. This complete document must be produced in PDF via scan and the file thus obtained must be uploaded to the system.

Participation in the competition involves the payment of a contribution of € 16.00 to cover stationery, organization of tests and postage costs, non-refundable, pending its destination in any eventuality.

The candidate must pay the fee by clicking on the "Paga con Pago PA" button and choose one of the following online payment methods:

- Credit/debit card: for payment with cards;
- Current account: for direct debit to your account;
- Other payment methods: for example PayPal or Satispay.

The payment of the application fee within the terms and in the manner indicated above is necessary for this Administration for the purpose of preparing and organizing the subsequent phases of the selection procedure and, therefore, is not refundable for any reason (e.g. exclusion, renunciation, absence, etc.) pending its destination.

The candidate must attach the following documentation to the application form by uploading it in the appropriate section of the portal:

- Dated and signed Curriculum vitae, containing the titles deemed useful for the purposes of the competition among those indicated in the following art. 5;
- publications deemed useful for the purposes of the competition;
- photocopy of a valid identity document and tax code.

The administration assumes no responsibility in the event of dispersion of communications due to inaccurate indications of the address by the candidate or failure or late communication of the change of address indicated in the application, nor for any postal problems or in any case attributable to third parties, unforeseeable circumstances or force majeure.

Once the application has been submitted and the confirmation email has been received, it will no longer be possible to make changes; however, the candidate can withdraw the application by clicking

on the "Withdraw" button on the home page (dashboard) by filling in the appropriate form; if the call has not yet expired, it will be possible to submit a new application. In this case, the payment made for the withdrawn application may be transferred to the new application.

The IT procedure could be temporarily suspended due to technical reasons; in the event of technical problems, you can contact the dedicated support by sending a request to the following link <https://pica.cineca.it/uniba>.

Candidates who require aids and/or additional time to complete the tests must produce a suitable certification issued by the competent public health facility in accordance with articles 4 and 20 of law 104/92.

#### **Art. 4**

##### *Statement to be made in the application*

In the application, the candidate must declare under his own responsibility:

- 1) surname and name (married women must indicate their maiden surname);
- 2) place and date of birth;
- 3) be in possession of one of the requirements set out in art. 2, first paragraph, point 1);
- 4) the Municipality in whose electoral lists you are registered, or the reasons for not registering or for the cancellation from the same lists;
- 5) never having reported criminal convictions and not having criminal proceedings in progress; otherwise, indicate the sentences reported and the date of the sentence of the authority which imposed them (also indicate whether an amnesty, pardon, judicial pardon or non-disclosure was granted, etc.) and pending criminal proceedings;
- 6) be in possession of the qualifications required by art. 2, first paragraph, points 3) and 4), of this notice;
- 7) the position with regard to military obligations;
- 8) having worked in a public administration and not having been dismissed or dispensed for persistent insufficient performance, or not having worked in a public administration nor having been declared forfeited from state employment for having obtained the same job through the production of false documents or documents vitiated by incurable invalidity;
- 9) be in possession of the qualifications that give the right to preference with equal merit, as specified in the following art. 9. The same must be in possession on the expiry date of the deadline for the submission of applications to participate in the competition;
- 10) citizens of the Member States of the European Union must also declare that they enjoy civil and political rights also in the country of origin and provenance, or the reasons for the lack of enjoyment and that they have adequate knowledge of the Italian language;
- 11) the residence indicated for participating in the competition;
- 12) necessary aids in relation to any one's disability and any additional time, pursuant to the law of 5 February 1992, n. 104;

The application must explicitly contain all of the above statements. The omission of the statement referring to point 6) determines the exclusion of the applicant from the competition.

The Administration provides adequate measures to ensure that all subjects with SLD the possibility of using, in the written tests, adequate compensatory tools for reading and writing difficulties, as well as taking advantage of an extension of the established times for carrying out the same test. The adoption of the aforementioned measures will be determined at the sole discretion of the Commission on the basis of the documentation submitted.

#### **Art. 5**

##### *Evaluation of qualifications*

The qualifications will be awarded an overall score of 30 points.

The categories of qualifications that can be evaluated, as long as they are relevant to the activities of the available places, are the following:

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within the PNRR at the Department of Biosciences, Biotechnology and the Environment

- 1) educational and training qualifications maximum 15 points;
- 2) professional experience up to a maximum of 10 points;
- 3) technical or specialist qualifications up to 5 points.

## Art. 6

### *Selection commission*

The Selection Commission of the competition will be appointed by Decree of the General Manager in accordance with the relevant provisions in force. The same will deal, among other things, with the assessment of the admission requirement referred to in the previous art. 2, first paragraph, point 4).

## Article 7

### *Examinations*

The exams will consist of a written test and an oral test.

**The written test**, with a theoretical/practical content, will focus on Recombinant DNA technologies, characteristics and applications of Next Generation Sequencing platforms for research in the biomedical, biotechnological and environmental fields.

**The oral exam** will focus on the subjects of the written test, with particular reference to the use of Big Data in Life Sciences, and on university legislation. During the oral exam, the knowledge of the English language and the use of computer applications and the most popular application software will be assessed, with particular reference to the use of interface and/or terminal computing platforms.

The Administration may arrange for the tests to be carried out through the use of IT and digital tools.

## Art. 8

### *Calendar of tests*

The tests will be held according to the following schedule:

written test: 27 July 2023 at 3.00 pm;

oral exam: 31 July 2023 at 3.00 pm.

The place where the written test will be carried out will be published on the website of the U.O. Procedure concorsuali personale contrattualizzato at the URL:

<https://reclutamento.ict.uniba.it/reclutamentopersonale-tec-amm/personale-tecnico-amministrativo>  
within five days before the completion of the test itself.

This publication represents the only means of legal publicity and will have the value of personal notification to all interested candidates, exempting the Administration from sending any communication.

Candidates who obtain a score of at least 21 out of 30 in the written test will be admitted to the oral test.

At the time of the written test, the Commission will communicate the date of publication of the list of candidates admitted to the oral test. If there is an impediment which affects the publication of the aforesaid list of candidates admitted to the oral test, a postponement of the notice and/or any postponement of the date of completion of the oral test will be published on the same date.

The oral test will be considered passed if the candidates obtain a minimum score of 21 out of 30.

To be admitted to the exams, candidates must be in possession of one of the following identification documents: identity card, passport, driving licence, nautical licence, firearms licence, identification cards, provided they have a photograph and stamp or other equivalent signature, issued by a State

administration.

Non attendance at the tests will be considered as renunciation of the competition.

### Art. 9

#### *Preferences with equal merit*

Candidates who intend to assert the qualifications that give the right to preference with equal merit must indicate them in the application to participate in the competition. It should also be noted that mendacious or false statements, as well as being punishable under the Penal Code and special laws on the matter, may in the most serious cases lead to temporary disqualification from public office, without prejudice to the forfeiture of any benefits resulting from the provision issued on the basis of the false declaration.

The preferential titles that give the right to preference, in the event of equal score, are the following:

- 1) those awarded with the medal for military valor;
- 2) mutilated and disabled ex-combatants of war;
- 3) mutilated and disabled as a result of war;
- 4) mutilated and disabled for service in the public and private sector;
- 5) war orphans;
- 6) orphans of those who died as a result of war;
- 7) orphans of those killed for service in the public and private sector;
- 8) wounded in combat;
- 9) awarded a war cross or other special certificate of war merit, as well as heads of large families;
- 10) children of the mutilated and war invalids ex combatants;
- 11) children of the maimed and invalids due to war;
- 12) children of the maimed and disabled for service in the public and private sector;
- 13) widowed parents who have not remarried, the spouses who have not remarried and the widowed or unmarried sisters and brothers of those killed in war;
- 14) widowed parents who have not remarried, the spouses who have not remarried and the widowed or unmarried sisters and brothers of those who died as a result of war;
- 15) widowed parents who have not remarried, the spouses who have not remarried and the widowed or unmarried sisters and brothers of the fallen for service in the public and private sector;
- 16) those who have served in the military as combatants;
- 17) those who have rendered commendable service or service without demerit, for whatever reason, for not less than one year in the administration that launched the competition;
- 18) married and unmarried with regard to the number of dependent children;
- 19) disabled and mutilated civilians;
- 20) military volunteers of the Armed Forces congedati without demerit at the end of the firm or re-affirmation.
- 20-bis) athletes who have entertained sports work relationships with military sports groups and civil bodies of the State.

In case of equal merit and qualifications, preference is determined:, preference is determined:

- 1) by the number of dependent children, regardless of whether the candidate is married or not;
- 2) by having served commendably in the civil service;
- 3) by the minor age.

### Art. 10

#### *Approval of the deeds and of the merit ranking*

At the end of the competition procedure, the General Manager will approve the competition

documents, the relative merit ranking and will declare the winners.

The merit ranking will be drawn up in descending order of the points of the overall mark obtained by each candidate in the exams, with the observance, with equal points, of the preferences established by art. 9. The overall mark will be given by the sum of the marks obtained in the written test, in the oral test and in the qualifications.

The merit ranking will be valid in accordance with current regulation.

The aforesaid act approval provision will be published on the website of the Competition Procedures Section of this University at the address: <https://reclutamento.ict.uniba.it/reclutamento-personale-tec-amm/personale-tecnico-amministrativo> and on the Online Praetorian Register of this University. The terms for any appeals will start from this date of publication.

#### **Art. 11**

##### *Employment with fixed-term employment contract*

The winners of the competition will stipulate an individual fixed-term employment contract with full-time hourly commitment, pursuant to the current National Collective Labor Agreement of the University Section.

#### **Art. 12**

##### *Presentation of the ritual documents*

The winners must, within thirty days of signing the contract, issue a specific declaration made pursuant to art. 46 of the Presidential Decree 28 December 2000, no. 445 which shows:

- a) place and date of birth;
- b) possession of the requirement pursuant to art. 2, point 1 of this announcement;
- c) enjoyment of political rights, even on the expiry date of the deadline for submitting the application for admission to the competition;
- d) the position relating to the fulfillment of military obligations;
- e) that they have not reported criminal convictions or any criminal convictions reported even if an amnesty, pardon or judicial pardon has been granted) and any criminal proceedings against them;
- f) the possession of the requisites required by art. 2, first paragraph, points 3) and 4);
- g) the existence or not of other public or private employment relationships or of one of the situations of incompatibility referred to in art. 53 of the legislative decree n. 165/2001 and if so, the relative option for the new job. This declaration must contain the indications concerning the causes for the termination of any previous public employment relationships and must be issued even if negative;
- h) tax code.

#### **Art. 13**

##### *Processing of personal data*

The personal data contained in the application form will be processed for the purposes of managing this procedure and in application of the regulations in force regarding the processing of personal data. The data will be processed - by the subjects authorized to process it - with manual, IT and telematic tools within the scope and for the purposes specified above, in compliance with the security measures adopted by the University and in compliance with the provisions of EU Regulation no. 2016/679 concerning the protection of natural persons with regard to the processing of personal data and the free movement of such data, as well as the legislative decrees for the adaptation of national legislation to the provisions of the aforementioned Regulation. The Data Controller is the University of Bari Aldo Moro, with registered office in Piazza Umberto I, no. 1, 70121 - BARI. The appointed Data Protection

Officer can be contacted at the e-mail address [rp@uniba.it](mailto:rp@uniba.it).

The complete text of the disclosure is available at the address:

<https://www.uniba.it/it/ateneo/privacy/informative/informativa-selezioni/view>.

#### **Art.14**

##### *Responsible for the procedure*

The person in charge of the selection procedure is Dr. Marika PRUDENTINO, cat. D, Head of the U.O. Procedure concorsuali personale contrattualizzato di questa Università (email [marika.prudentino@uniba.it](mailto:marika.prudentino@uniba.it); tel. 0805714652).

#### **Art. 15**

##### *Final rules*

For anything not covered by the tender in question, the laws and regulations in force on the matter apply. The announcement itself constitutes the *lex specialis* of the competition, therefore participation in the same implicitly implies acceptance, without any reservations, of all the provisions contained therein.

The complete text of the announcement will be published on the website of the Insolvency Procedures Section of this University at the address: <https://reclutamento.ict.uniba.it/reclutamento-personale-tec-amm/personale-tecnico-amministrativo> and on the online Praetorian Register of this University. The terms for any appeals will start from this date of publication.

The notice relating to the publication of the tender will be published on the website of the Ministry and of the European Union.

Bari, July 4, 2023

**THE GENERAL MANAGER**  
**Signed by Gaetano PRUDENTE**